



**REPUBLIC OF KENYA**  
**MINISTRY OF INFORMATION, COMMUNICATION AND THE DIGITAL ECONOMY**  
**STATE DEPARTMENT FOR ICT AND DIGITAL ECONOMY**

To: ALL PROSPECTIVE BIDDERS.

Dear sir/Madam

**ADDENDUM NO. 001 - REQUEST FOR PROPOSAL (RFP) FOR CONSULTANCY OF INTERNATIONAL INTERNET CONNECTIVITY REDUNDANCY**

---

The following provision is made to the specific provision of the Issued Bidding Document for request for proposal (RFP) for consultancy of international internet connectivity redundancy. Save where expressly amended by the term of this addendum, the Principal Bidding Document shall continue to be in Full force and effect. The provision of this addendum shall be deemed to have been incorporated in and shall be read and construed as part of the principal Bidding document.

**1. SECTION 2 (B). DATA SHEET**

The provisions in the ITC No. 22.2 herein have been amended to read as follows;

22.2	<p>The Criteria, sub-criteria, and point system for the evaluation of the Technical Proposals: <i>[Note to Procuring Entity: Allocation of points shall be within the range provided for each criteria and sub-criteria]</i></p> <p><u>Points</u></p> <p>Firm Experience ( Similar projects [Submarine] – at least 2 projects, <b>30 points</b></p> <p>Adequacy of the proposed work plan (detailed Gantt Chart) and methodology in responding to the terms of reference</p> <table><tr><td>(a)</td><td>Technical approach and methodology</td><td><i>[10]</i></td></tr><tr><td>(b)</td><td>Work plan</td><td><i>[5]</i></td></tr><tr><td>(c)</td><td>Organization and staffing</td><td><i>[5]</i></td></tr><tr><td colspan="2"><b>Total points for criterion (ii):</b></td><td><b><i>[20]</i></b></td></tr></table> <p><i>[Notes to Consultant: The Procuring Entity will assess whether the proposed methodology is clear, responds to the TORs, work plan is realistic and implementable; overall team composition is balanced and has an appropriate skill mix; and the work plan has right input of Experts]</i></p>	(a)	Technical approach and methodology	<i>[10]</i>	(b)	Work plan	<i>[5]</i>	(c)	Organization and staffing	<i>[5]</i>	<b>Total points for criterion (ii):</b>		<b><i>[20]</i></b>
(a)	Technical approach and methodology	<i>[10]</i>											
(b)	Work plan	<i>[5]</i>											
(c)	Organization and staffing	<i>[5]</i>											
<b>Total points for criterion (ii):</b>		<b><i>[20]</i></b>											

(iii) Key Experts' qualifications and competence for the Assignment:  
*{the Key Experts in Form TECH-6 to be prepared by the Consultant}*

The key team members should have extensive professional experience in their respective disciplines, as well as appropriate educational backgrounds. The desired experience and educational background for each key team member is as follows:

#### **Project Manager**

- Graduate degree in economics, public policy/administration, electrical engineering, Business or any related discipline. *(Attach certified certificate)*
- At least 10 years' experience in the telecommunications sector. *(Attach CV)*
- Certification in project management i.e Prince 2, PMP etc. Attach certificate.
- Experience in feasibility studies, market demand analyses, and related studies in telecommunications or a related sector. Attach CV.

#### **Technical Lead**

- At least a graduate degree in electrical engineering or related discipline
- At least 10 years in the ICT/telecommunication industry, including hands-on experience with the design, operation, and maintenance of submarine fiber optic, transmission networks and Satellites.
- Certification in telecommunications

#### **Financial/Commercial Lead**

- At least a bachelor's degree in commerce, economics, finance, administration, or a related discipline
- At least 10 years of experience conducting financial analysis focused on the telecommunication sector as well as national and sub-national ICT strategy and/or policy.
- Certification in finance. i.e certified finance analyst, etc.

**Total points for criterion (iii):** **[30]**

The number of points to be assigned to each of the above Key Experts positions shall be determined considering the following three sub-criteria and relevant percentage weights:

(1) General qualifications (general education, training, and experience): **50 %]**

(2) Adequacy for the Assignment (relevant education, training, experience in the sector or similar assignments): **40%]**

(3) Relevant experience in the Kenya (working level fluency in local language(s)/knowledge of local culture or administrative system, government organization, etc.): **10 %]**

**Total weight per personnel: 100%**

(iv) Transfer of knowledge and training program (relevance of approach and methodology):

*When transfer of knowledge is a particularly important component of the assignment, more than*

<i>10 points may be allocated; the following sub-criteria may be provided]</i>	
<i>(a) Relevance of training program</i>	<b>2 points</b>
<i>(b) Training approach and methodology</i>	<b>3 points</b>
<i>(c) Qualifications of experts and trainers</i>	<b>5 points</b>
<b>Total points for criterion (iv):</b>	<b>[10]</b>
<i>(v) Participation by Kenya citizens among proposed Key Experts</i>	<b>[5]</b>
<i>[not to exceed 10 points] [Sub-criteria shall not be provided. Calculated as a ratio of the Kenyan Key Experts' time-input (in person-months) to the total number of Key Experts' time-input (in person-months) in the Consultant's Technical Proposal]</i>	
<i>vi) Commitment to deliver in four (4) months</i>	<b>[5]</b>
<b>Total points for the five criteria:</b>	<b>100</b>
The minimum technical score required to pass is: <b>70 points</b>	

### Technical Evaluation Criteria

The selection of the Contractor will be based on the following criteria:

	<b>KEY ELEMENT</b>	<b>SCORES</b>
<b>1)</b>	Firm Experience ( Similar projects [Submarine] – at least 2 projects,	<b>30</b>
<b>2)</b>	Key Experts' qualifications and competence for the Assignment:	<b>30</b>
<b>3)</b>	Adequacy of the proposed work plan (detailed Gantt Chart) and methodology in responding to the terms of reference.	<b>20</b>
<b>4)</b>	Transfer of knowledge and training program (relevance of approach and methodology	<b>10</b>
<b>5)</b>	Participation by Kenya citizens among proposed Key Experts	<b>5</b>
<b>6)</b>	Commitment to deliver in 4 months.	<b>5</b>
	<b>Total</b>	<b>100</b>

The minimum technical score required to pass is: **70 points**

Yours faithfully

**HEAD OF SUPPLYCHAIN**  
**FOR: PRINCIPAL SECRETARY**