

**EVALUATION REPORT FOR TENDER NO. TENDER NO. MOICT-SDICTI-04-2017-2018 FOR SUPPLY AND DELIVERY OF DESKTOP COMPUTER TYPE 4 (SPECIALIZED COMPUTER)**

**MEMBERS**

Mr. Abraham Ondeng'	Chairman
Mr. Abner Abaga	Member
Ms. Maryanne Wambui	Member
Mr. Peter Wambugu	Member
Ms. Mukami Mungania	Secretary

**BACKGROUND**

The tender was floated in execution of circular OP/CAB.39/1A dated 23rd February, 2018 from the Head of Public Service on Centralized Procurement of ICT Equipment and Services. Procurement of ICT equipment and services was consolidated under the State Department of ICT and Innovation.

This was an open tender that was published on 21<sup>st</sup> August, 2018 in MyGov publication and the Ministry's Website. The tender was opened on 3<sup>rd</sup> September, 2018 in the presence of bidder representatives. Eighteen (18NO) bidders submitted their bids as follows:-

<b>S/NO</b>	<b>FIRM NAME</b>	<b>ASSIGNED SERIAL NO.</b>
1.	Afro Kent Office Equipment	F1
2.	Negit Enterprises	F2
3.	Elsim Enterprises	F3
4.	Namwoya Computer Solution	F4
5.	Rein Solutions	F5
6.	Dignity Traders Ltd	F6
7.	Shonitel Ltd	F7
8.	Sunbeam Computer Systems	F8
9.	Diston Investment Ltd	F9
10.	Intermass Technologies E.A	F10
11.	Smatsoft Technologies Ltd	F11
12.	Equip Agencies Ltd	F12
13.	Intracom Ltd	F13

14.	Gevco Investments	F14
15.	Blue Print Computers (K) Ltd	F15
16.	Specicom Tech. Ltd	F16
17.	Weston Commodities Enterprises Ltd	F17
18.	Mbirwe System Ltd	F18

## **EVALUATION PROCESS**

Tender evaluation took place on between 17<sup>th</sup> and 26<sup>th</sup> of September, 2018 in Machakos.

Evaluation was done in three stages:-

1. PRELIMINARY STAGE
2. TECHNICAL STAGE
3. FINANCIAL/COMMERCIAL STAGE

### **1. PRELIMINARY STAGE**

This stage of evaluation involved examination of the pre-qualification conditions as set out in the tender advertisement Notice or Letter of Invitation to tender and any other conditions stated in the bid document. All the under listed conditions had to be fulfilled in order for the bidder to be considered compliant and move to the next stage of evaluation.

The conditions set out in this stage were mandatory and all bidders were required to have attached all the required documentation and show evidence of compliance to be considered successful for the next stage of evaluation. Bidders that did not qualify in this stage were not considered for technical evaluation.

## PRELIMINARY EVALUATION FORM

CRITERIA	F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	F11	F12	F13	F14	F15	F16	F17	F18
Certificate of Incorporation/ Registration.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
CR 12 where applicable.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Valid Tax Compliance Certificate.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Valid Trade License or Single Business Permit.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Duly filled, signed and stamped business questionnaire.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Duly filled, signed and stamped form of tender.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Original bid bond of Kshs.250, 000.	c	c	c	c	nc	c	c	c	c	c	c	c	c	c	c	c	c	c
Bidders must provide evidence of having supplied similar items in the last 3 years by providing copies of orders, completion certificates or award letters from the current major clients.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Submit audited accounts for last 3years and bank statement for the last 6 months preceding tender opening date.	c	c	nc	nc	c	c	c	nc	c	c	nc	c	c	nc	nc	c	c	nc
Submission of detailed bank account information including a reference letter from your bank indicating the lines of credit that can be extended to the bidder including bank overdrafts facilities.	c	c	c	c	c	c	c	c	c	c	c	c	c	nc	c	c	c	c
Warranty and Manufacturer's authorization: a) A certified copy of valid manufacturer's authorization covering all items the tenderer has tendered. b) A duly signed original statement by the manufacturer indicating that:-  i. The Tenderer is authorized to offer and supply goods that are manufactured by the manufacturer ii. The Original Manufacturer's Authorization (MA) MUST be on Letter Head, duly signed, stamped and addressed to The Principal Secretary MoICT and should be tender and item specific.	c	c	c	c	c	c	c	c	c	c	c	c	c	nc	c	c	c	c
A sworn statement or declaration stating that: a) The firm has not been debarred from participating in any public procurement by PPRA. b) No person related to the firm has any spouse or children working at MoICT c) The firm has not been engaged in any unethical, corrupt, collusive or fraudulent activities in public procurement matters. d) The firm has not been declared bankrupt, insolvent or under receivership. e) The firm is not guilty of any violation of fair employment law practices.	c	nc	nc	nc	c	c	c	c	c	c	c	c	c	nc	c	c	nc	nc

f) Declaration that the firm will not engage in any corrupt or fraudulent practice.																		
All pages of both original and copy of the tender documents submitted MUST be sequentially serialized by the tenderers.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
C- Compliant NC – Non- Compliant	c	nc	nc	nc	nc	c	c	nc	c	c	nc	c	c	nc	nc	c	nc	nc
<b>ASSIGNED SERIAL NO.</b>	<b>F1</b>	<b>F2</b>	<b>F3</b>	<b>F4</b>	<b>F5</b>	<b>F6</b>	<b>F7</b>	<b>F8</b>	<b>F9</b>	<b>F10</b>	<b>F11</b>	<b>F12</b>	<b>F13</b>	<b>F14</b>	<b>F15</b>	<b>F16</b>	<b>F17</b>	<b>F18</b>

## **OBSERVATION**

- F2 – Did not attach sworn declaration and bank statements.
- F3 – Did not attach sworn declaration and bank statement.
- F4 - Did not attach sworn declaration and bank statement.
- F5 – Did not have a bid bond.
- F8 – Did not attach bank statements.
- F11 - Did not attach bank statements.
- F14 - Did not provide audited accounts, manufacturer’s authorization and warranty and a sworn statement/declaration.
- F15 - Did not attach bank statements.
- F17 - Did not attach sworn declaration.
- F18 - Did not attach bank statements.

## **CONCLUSION**

Pursuant to clause 2.22.4 of instructions to tenderers the following suppliers were found to be non- compliant and therefore, were not considered for technical evaluation:-

<b>S/NO</b>	<b>FIRM NAME</b>	<b>ASSIGNED SERIAL NO.</b>
1.	Negit Enterprises	F2
2.	Elsim Enterprises	F3
3.	Namwoya Computer Solution	F4
4.	Rein Solutions	F5
5.	Sunbeam Computer Systems	F8
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## **2. TECHNICAL EVALUATION STAGE**

In this section, the bids were analyzed to determine compliance with technical specifications for supply of desktop computers type 4 (specialized computer) as per the evaluation criteria set-out in the tender document. The criteria below will be used to rate the technical responsiveness of the bidder. All the requirements must be met to be considered responsive for the next stage of evaluation. The criteria is as follows:-

### **a) Minimum Technical compliance**

Determined by the information given by the tenderer concerning the equipment tendered. Minimum technical specifications must be met. Attach detailed specifications, drawings and catalogues of the equipment to be supplied.

### **b) Spare parts availability locally**

Give a list of major replacement components, mandatory spare parts including tonners of the equipment during its life cycle.

This is to be determined by the information supplied by the tenderer as regards to local firms that deal with stocking of spare parts for the make of equipment. Letters from the local dealers are required. A physical check/due diligence on these dealers may be done to confirm the information.

### **c) After sales service plan**

The supplier should provide an after sale service plan during the warranty period. Including a help desk in case of any queries.

## TECHNICAL SPECIFICATIONS

<b>DESKTOP COMPUTER – TYPE 4 (SPECIALIZED COMPUTER)</b>	
<b>ITEM</b>	<b>MINIMUM REQUIREMENTS</b>
<b>Make</b>	Branded
<b>Processor &amp; Core Logic</b>	8-core Intel Xeon processor (Turbo boost up to 4.2 GHz) with 19 MB cache
<b>System Memory</b>	16GB of 2666MHz DDR4 ECC memory
<b>Storage Subsystem</b>	1TB SSD
<b>Operating System</b>	Mac OS 10.X, latest
<b>Form Factor</b>	All-in-One
<b>Display/Graphics</b>	23-inch (diagonal); Retina 5K display; 5120-by-2880 resolution; Vega 56 graphics processor
<b>Audio</b>	Stereo speakers; Four microphones; 3.5 mm headphone jack
<b>Communication interface</b>	10/100/1000BASE T Gigabit Ethernet
<b>Wireless capability</b>	802.11ac Wi-Fi wireless networking IEEE 802.11a/b/g/n compatible Bluetooth 4.0 wireless technology
<b>I/O interface ports</b>	3.5 mm headphone SDXC card slot USB 3 Thunderbolt 3 (USB-C) Ethernet (RJ 45)
<b>Input</b>	Apple wireless keyboard Apple magic mouse Magic Track-pad
<b>Soft-ware</b>	Ms Office for Mac devices, licensed and activated Latest Antivirus, licensed
<b>Power supply</b>	100 – 240V AC
<b>Accessories</b>	Wireless Magic Keyboard with Numeric Keypad Wireless Gray Magic Mouse 2 Lightning to USB Cable Power cord
<b>Warranty</b>	One (1) Year
<b>Original detailed and highlighted Brochures MUST be submitted</b>	



## **OBSERVATIONS**

- **F8** – The bidder did not attach the original manufacturer’s brochure.
- **F9** – Bidder attached a manufacturer’s brochure that did not address the following items: - make/model of the item, input/output interface ports, software i.e. MS Office and anti-virus) and the warranty.
- **F10** – Bidder provided a manufacturer’s brochure that was incomplete and did not address the following minimum specifications:- audio, communication interface, wireless capability, I/O interface ports, input i.e. magic track pad, software, power supply, accessories and warranty.
- **F12** – Bidder expressed proposal in initial response document (pg. 46) but it does not demonstrate the specific user requirements conformity e.g processor & core logic (dghho not meet minimum specifications).
- **F13** – Bidder provides manufacturer authorization that’s incomplete and does not meet minimum specifications i.e. processor type memory.
- **F16** - Bidder provides manufacturer authorization that does not meet minimum specifications i.e. processor and core logic and wireless compatibility.

## **CONCLUSION**

The following bidders therefore, qualified for financial evaluation:-

- a) M/S Afro Kent Office Equipment
- b) M/S Dignity Traders Ltd
- c) M/S Shonitel Ltd

### 3. FINANCIAL/COMMERCIAL STAGE

	<b>M/\$ AFRO KENT OFFICE EQUIPMENT</b>	<b>M/\$ DIGNITY TRADERS LTD</b>	<b>M/\$ SHONITEL LTD</b>
AVERAGE TURNOVER OF KSHS. 5 MILLION AND ABOVE	C	C	C
BID PRICE (KSHS)	750,000.00	670,000.00	685,447.16
<b>RANK</b>	<b>3</b>	<b>1</b>	<b>2</b>

### CONCLUSION

The Tender evaluation team recommends M/S Dignity Traders Ltd of PO.BOX 9628-00100 Nairobi to be considered for award of the tender for Supply and delivery of Desktop Computers Type 4 (Specialized computers) at their unit cost of Kshs. 670,000.00 (Six Hundred and Seventy Thousand Shillings) for a period of two years from the date of contract signing.

### TENDER EVALUATION TEAM MEMBERS

<b>NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>
Mr. Abraham Ondeng'	Chairman .....	
Mr. Abner Abaga	Member.....	
Ms. Maryanne Wambui	Member.....	
Mr. Peter Wambugu	Member.....	
Ms. Mukami Mungania	Secretary.....	