

**EVALUATION REPORT FOR TENDER NO. MOICT/SDICTI/010/2018-2019 FOR SUPPLY AND DELIVERY OF SUPPLY AND DELIVERY OF WIRELESS ACCESS POINT (BASIC), AS AND WHEN REQUIRED, FOR FINANCIAL YEARS 2018/2019 AND 2019/2020 IN A MEETING HELD BETWEEN 17<sup>TH</sup> SEPTEMBER 2018 AND 26<sup>TH</sup> SEPTEMBER 2018 AT KYAKA HOTEL MACHAKOS.**

**MEMBERS**

Mr. Dickson Nyandiga	Chairman
Mr. Pius Muchai	Member
Mrs. Mercy Mwangi	Member
Ms. Mukami Mung'ania	Secretary
Mrs. Nyachomba Kibocha	Secretariat

**BACKGROUND**

The tender was floated in execution of circular OP/CAB.39/1A dated 23rd February, 2018 from the Head of Public Service on Centralized Procurement of ICT Equipment and Services. Procurement of ICT equipment and services was consolidated under the State Department of ICT and Innovation.

This tender was published on 21<sup>st</sup> August, 2018 in My Gov publication and the Ministry's Website. The tender was opened on 12th September, 2018 in the presence of bidder representatives. Twenty Six (26NO) bidders submitted their bids as follows:-

<b>S/NO</b>	<b>FIRM NAME</b>	<b>Assigned Serial Numbers</b>
1.	Down to Earth	F1
2.	Cresentech Limited	F2
3.	Multi serve Enterprise	F3
4.	Mbirwe Systems Limited	F4
5.	Eurocom Systems Limited	F5
6.	Crow web Enterprises Limited	F6
7.	Timeline Solutions	F7
8.	Advatech Supplies Limited	F8
9.	Agile Business Technologies	F9
10.	Rein Solutions	F10
11.	Interserve Holdings	F11
12.	Ramsa Limited	F12
13.	Com21 Ltd	F13
14.	E-Time Solutions	F14
15.	Chriskir Agencies	F15
16.	Intergrated Supplies And Consultancy Limited	F16

<b>S/NO</b>	<b>FIRM NAME</b>	<b>Assigned Serial Numbers</b>
17.	Adrian kenya Limited	F17
18.	Revertment International Limited	F18
19.	Joyvenna Agencies (1 copy)	F19
20.	Casse Investment	F20
21.	Awesome Kenya Ltd	F21
22.	Linkspace Kenya Limited	F22
23.	Equip Agencies Limited	F23
24.	Timochem General Supplies(1 copy)	F24
25.	Shonitel Limited	F25
26.	Intermass Technologies E. A Limited	F26

Evaluation was done in one stage:-

1. PRELIMINARY STAGE

**1. PRELIMINARY STAGE**

This stage of evaluation involved examination of the pre-qualification conditions as set out in the tender advertisement Notice or Letter of Invitation to tender and any other conditions stated in the bid document. All the under listed conditions had to be fulfilled in order for the bidder to be considered compliant and move to the next stage of evaluation.

The conditions set out in this stage were mandatory and all bidders were required to have attached all the above documentation to be considered compliant and successful. Bidders that did not attach any of the required documents were not considered for technical evaluation.

**PRELIMINARY EVALUATION FORM**

<b>CRITERIA</b>	<b>F1</b>	<b>F2</b>	<b>F3</b>	<b>F4</b>	<b>F5</b>	<b>F6</b>	<b>F7</b>	<b>F8</b>	<b>F9</b>	<b>F10</b>	<b>F11</b>	<b>F12</b>	<b>F13</b>	<b>F14</b>	<b>F15</b>	<b>F16</b>	<b>F17</b>	<b>F18</b>	<b>F19</b>	<b>F20</b>	<b>F21</b>	<b>F22</b>	<b>F23</b>	<b>F24</b>	<b>F25</b>	<b>F26</b>
Certificate of Incorporation/Registration.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
CR 12 where applicable.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Valid Tax Compliance Certificate.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Valid Trade License or Single Business Permit.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	nc	c	c	c	c	c	c
Duly filled, signed and stamped business questionnaire.	c	c	c	c	c	c	c	c	c	c	c	nc	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Duly filled, signed and stamped form of tender.	c	c	c	c	c	nc	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c
Duly filled and signed Tender Securing Declaration Form for entities belonging to Youth, Women and Persons with Disabilities	c	c	c	c	c	nc	c	c	nc	c	nc	nc	c	c	nc	nc	c	c	c	nc	c	nc	c	nc	c	c
A reference letter from the bank .	c	c	c	c	c	c	c	c	c	c	nc	nc	c	c	c	nc	c	c	c	nc	c	nc	nc	nc	c	c

CRITERIA	F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	F11	F12	F13	F14	F15	F16	F17	F18	F19	F20	F21	F22	F23	F24	F25	F26
<p>A sworn statement or declaration stating that:</p> <p>a) The firm has not been debarred from participating in any public procurement by PPRA.</p> <p>b) No person related to the firm has any spouse or children working at MoICT</p> <p>c) The firm has not been engaged in any unethical, corrupt, collusive or fraudulent activities in public procurement matters.</p> <p>d) The firm has not been declared bankrupt, insolvent or under receivership.</p> <p>e) The firm is not guilty of any violation of fair employment law practices.</p> <p>f) Declaration that</p>	nc	c	c	c	c	c	c	c	c	c	nc	c	c	c	c	c	c	c	nc	c	c	c	c	nc	c	c

CRITERIA	F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	F11	F12	F13	F14	F15	F16	F17	F18	F19	F20	F21	F22	F23	F24	F25	F26
the firm will not engage in any corrupt or fraudulent practice.																										
All pages of both original and copy of the tender documents submitted MUST be sequentially serialized by the tenderers.	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	c	nc	c	c	c	c	c	c
<b>C- Compliant NC</b> – Non- Compliant	nc	c	c	c	c	nc	c	c	nc	c	nc	nc	c	c	nc	nc	c	c	nc	nc	c	nc	nc	nc	c	c

**OBSERVATIONS**

- The evaluation committee noticed an anomaly in this tender. It was noted that some bidders were attaching bid bonds while others were attaching tender securing declaration forms as per the tender instructions. Upon further investigations it was noticed that there was a slight anomaly on the tender advertisement. The tender had been advertised in MyGov publication as open while in the Tender document it was captured as reserved.

**CONCLUSION**

**The Tender evaluation team recommends that tender for supply and delivery of wireless access point (basic) as and when required, for financial years 2018/2019 and 2019/2020 to be re-advertised and also the Ministry to organize for a pre-tender conference to induct suppliers.**

**THE TENDER EVALUATION TEAM MEMBERS**

<b>NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>
Mr. Dickson Nyandiga	Chairman .....	
Mr. Pius Muchai	Member.....	
Mrs. Mercy Mwangi	Member.....	
Ms. Mukami Mung’ania	Secretary.....	
Mrs. Nyachomba Kibocha	Secretariat.....	