



REPUBLIC OF KENYA

MINISTRY OF INFORMATION, COMMUNICATION AND TECHNOLOGY

STATE DEPARTMENT OF ICT AND INNOVATION

EVALUATION REPORT

FOR

**TENDER NO:MOICT/SDICTI/008/2018-2021
SUPPLY AND DELIVERY OF TABLET COMPUTER – TYPE 1**

September 2018

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The conditions set out in this stage were mandatory and all bidders were required to comply in order to be eligible for the next stage of evaluation. The following table indicates Compliance(C) or Non-compliance (NC) of the 50 bidders to the criteria set out for the preliminary evaluation.	
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1. BACKGROUND

The tender was floated in execution of Circular OP/CAB.39/1A dated 23rd February, 2018 from the Head of Public Service on Centralized Procurement of ICT Equipment and Services. Procurement of ICT equipment and services was consolidated under the State Department of ICT and Innovation.

This was an open tender that was published on 21st August, 2018 in MyGov publication and the Ministry's Website. The tender was opened on 3rd September, 2018 in the presence of bidder representatives. Fourteen (14NO) bidders submitted their bids as follows:-

Bidders were as follows

s/no	FIRM NAME	ASSIGNED SERIAL NO
1.	Spanworl Enterprises limited 1 copy	001
2.	Microscan Technologies Ltd	002
3.	Shonitel	003
4.	Compland Company Ltd	004
5.	Specicom Technologies Limited	005
6.	Intermass Technologies Limited	006
7.	Fuzike Ventures	007
8.	Elsim Enterprises	008
9.	MFI Document Solutions Ltd	009
10.	Afro Kent Office Equipment	010
11.	Lenox General Supplies	011
12.	Pentium Systems	012
13.	Namwoya ComputerSolutions	013
14.	Equip Agencies Ltd	014

2. TECHNICAL TENDER EVALUATION

The Evaluation exercise was carried out from 17th -26th September, 2018 at Kyaka Hotel, Machakos town .The following tender evaluation committee members were appointed by the Accounting Officer vide letter Ref:MICT/A/10/3/VOL.L dated 9th September,2018.

1. Ms. Beldine Omolo	Chairman
2. Mr. Masayo Pelela	Member
3. Ms. Christine Kiboi	Member
4. Mr. Loyford Murithi	Member
5. Ms. Mukami Mungania	Secretary
6. Ms. Teresia Ong'amo	Secretariat

The Evaluation was done in the following three stages as set out in the Tender document:

1. Preliminary Stage
2. Technical Stage
3. Financial Stage

3. PRELIMINARY STAGE

This stage of evaluation involved examination of the pre-qualification conditions as set out in the tender advertisement Notice , Letter of Invitation to tender and other conditions stated in the bid document..

The conditions set out in this stage were mandatory and all bidders were required to comply in order to be eligible for the next stage of evaluation. The following table indicates Compliance(C) or Non-**compliance** (NC) of the 50 bidders to the criteria set out for the preliminary evaluation.

3.1 PRELIMINARY EVALUATION COMPLIANCE TABLE

S/No.	CRITERIA	F1	F2	F3	F4	F5	F6	F7	F8	F9	F10
1.	Certificate of incorporation/registration	C	C	C	C	C	C	C	C	C	C
2.	CR 12 where applicable	C	C	C	C	C	C	C	C	C	C
3.	Valid Tax Compliance Certificate	C	C	C	C	C	C	NC	NC	C	NC
4.	Valid Trade License or Single Business Permit	C	C	C	C	C	C	C	C	C	C
5.	Duly filled, signed and stamped business questionnaire	C	C	C	C	C	C	C	C	C	C
6.	Duly filled, signed and stamped from tender	C	C	C	C	C	C	C	C	C	C
7.	Original bid bond of Kshs.250,000	C	C	C	C	C	C	C	C	C	C
8.	Bidders must provide evidence of having supplied similar items in the last 3 years by providing copies of orders completion certificates or award letters from the current major clients.	C	C	C	C	C	C	C	C	C	C
9.	Submit audited accounts for last 3 years and bank statement for the last 6 months preceding tender opening date	NC	C	C	C	C	C	NC	NC	C	C
10.	Submission of detailed bank account information including a reference letter from our bank indicating the lines of credit that can be extended to the bidder including bank overdrafts facilities	NC	NC	C	NC	C	C	NC	C	C	C
11.	Warranty and Manufacturer's authorization: a) A certified copy of valid manufacturer's authorization covering all items the tenderer has tendered. b) A duly signed original statement by the manufacturer indicating that:- i. The Tenderer is authorized to offer and supply goods that are manufactured by the manufacturer. ii. The Original Manufacturer's Authorization (MA) MUST be on Letter Head, duly signed, stamped and addressed to the Principal Secretary MoICT and should be tender and item specific.	NC	C	C	C	C	NC	NC	NC	C	C
12.	A sworn statement or declaration starting that:- a) The firm has not been debarred from participating in any public procurement by PPRA b) No person related to the firm has any spouse or children working at MoICT c) The firm has not been engaged in any unethical, corrupt, collusive or fraudulent activities in public procurement matters d) The firm has not been declared bankrupt, insolvent or under receivership. e) The firm is not guilty of any violation of fair employment law practices. f) Declaration that the firm will not engage in any corrupt or fraudulent practice.	NC	C	C	C	C	C	NC	C	C	C
13.	All pages both original and copy of the tender documents submitted MUST be sequentially serialized by the tenderers	NC	C	C	C	C	C	C	C	C	C
	C-Compliant NC-Non-Compliant	NC	NC	C	C	C	C	NC	NC	C	NC

S/No	CRITERIA	F11	F12	F13	F14	F15	F16	F17	F18	F19	F20
1.	Certificate of incorporation/registration	C	C	C	C						
2.	CR 12 where applicable	C	C	C	C						
3.	Valid Tax Compliance Certificate	C	NC	NC	C						
4.	Valid Trade License or Single Business Permit	C	C	NC	C						
5.	Duly filled, signed and stamped business questionnaire	C	C	C	C						
6.	Duly filled, signed and stamped from tender	C	C	C	C						
7.	Original bid bond of Kshs.250,000	NC	C	NC	C						
8.	Bidders must provide evidence of having supplied similar items in the last 3 years by providing copies of orders completion certificates or award letters from the current major clients.	C	C	C	C						
9.	Submit audited accounts for last 3 years and bank statement for the last 6 months preceding tender opening date	NC	NC	NC	C						
10.	Submission of detailed bank account information including a reference letter from our bank indicating the lines of credit that can be extended to the bidder including bank overdrafts facilities	NC	C	C	C						
11.	Warranty and Manufacturer's authorization: a) A certified copy of valid manufacturer's authorization covering all items the tenderer has tendered. b) A duly signed original statement by the manufacturer indicating that:- i. The Tenderer is authorized to offer and supply goods that are manufactured by the manufacturer. ii. The Original Manufacturer's Authorization (MA) MUST be on Letter Head, duly signed, stamped and addressed to the Principal Secretary MoICT and should be tender and item specific.	N C	NC	NC	C						
12.	A sworn statement or declaration starting that:- a) The firm has not been debarred from participating in any public procurement by PPRA. b) No person related to the firm has any spouse or children working at MoICT. c) The firm has not been engaged in any unethical, corrupt, collusive or fraudulent activities in public procurement matters. d) The firm has not been declared bankrupt, insolvent or under receivership. e) The firm is not guilty of any violation of fair employment law practices. f) Declaration that the firm will not engage in any corrupt or fraudulent practice.	C	C	C	C						
13.	All pages both original and copy of the tender documents submitted MUST be sequentially serialized by the tenderers.	C	C	C	C						
	C-Compliant NC-Non-Compliant	NC	NC	NC	C						

3.2 OBSERVATIONS

The team made the following observations during the evaluation

- F1 did not submit bank statements for the last 6 months, reference letter from the bank, manufacturer authorization and sworn statement.
- F2 no reference letter from the bank
- F7 no valid tax compliance certificate, bank statement for 6 months, reference letter from the bank, manufacturer's authorization and sworn statement.
- F8 no valid tax compliance certificate, bank statement for the last 6 months, manufacturer authorization
- F10 no valid tax compliance certificate.
- F11 no bid bond, bank reference letter, bank statement and manufacturer authorization
- F12 no valid tax compliance certificate, bank statement for the last 6 months and manufacturer authorization.
- F13 no valid tax compliance certificate, bid bond, single business permit, bank statement and manufacturer's authorization.

3.3 CONCLUSIONS

Pursuant to clause 2.22.4 of instructions to tenderers the following suppliers

F1,F2,F7,F8,F10,F11,F12,F13 were found to be non-compliant and therefore, were not considered for technical evaluation. On the other hand tenders **F3, F4,F5,F6, F9** and **F14** were compliant at this stage and therefore proceeded to technical stage.

4. TECHNICAL STAGE

In this stage, the bids were analyzed to determine compliance with technical specifications for the equipment as per the evaluation criteria set-out in the tender document. The criteria below was used to rate the technical responsiveness of the bidders. All the requirements had to be met for a tender to be considered responsive for the next stage of financial evaluation. The following table shows the technical minimum requirements that were evaluated:-

ITEM	REQUIREMENTS
Processor and core Logic	Quad Core(2.35GHz + 1.9GHz Quad)
Carrier type	WIFI; GSM / HSPA / LTE
SIM	Nano-SIM
System Memory	4GB(RAM) + 256GB
External Memory/microSD	Up to 400 GB
ENERGY STAR® Certified	Yes
Main camera Resolution	Atleast 13 MP with Autofocus; zoom; flash
Front camera resolution	Atleast 8 MP
Display Technology	Toughened capacitive touchscreen, at least 16M colors
Display Resolution/Size	2560 x 1600 (WQXGA)/10'
Audio	Enhanced Audio system Audio Playing Format: MP3,M4A,AAC,WAV,WMA,FLAC
Video	Video Streaming, Video Player Format: MP4,M4V,3GP,WMV,ASF,AVI,MKV
Connectivity	Wi-Fi: 802.11 a/b/g/n/ac 2.4+5GHz; Bluetooth: Bluetooth v5.0
I/O Interface	USB Type: C (3.1) Earjack: 3.5mm Stereo 1 AC power
Location Technology	GPS
Sensors	GPS, Accelerometer ,Gyro Sensor, Geomagnetic Sensor, Hall Sensor ,RGB Light Sensor, Iris Scanner, Proximity Sensor.
Battery	Non-removable Li-Po 7300 mAh batter
Operating System	Android, latest
Accessories	Carrying Case; Pen; Smart Keyboard; Quick Start Guide; Power Adapter USB Type-C cable
Warranty	One (1)Year
Original detailed and highlighted Brochures MUST be submitted	
Spare parts availability locally Give a list of major replacement components,	
Shortest possible delivery period of each product	
After sales service plan	

4.1 TECHNICAL EVALUATION COMPLIANCE TABLE

Tender No 8 Technical Evaluation Criteria		F3	F4	F5	F6	F9	F14
ITEM	REQUIREMENTS						
Processor and core Logic	Quad Core(2.35GHz + 1.9GHz Quad)	C	C	C	C	C	C
Carrier type	WIFI; GSM / HSPA / LTE	C	C	C	C	C	C
SIM	Nano-SIM	C	C	C	C	C	C
System Memory	4GB(RAM) + 256GB	C	C	C	C	C	C
External Memory/microSD	Up to 400 GB	C	NC	C	C	C	C
ENERGY STAR® Certified	Yes	C	C	C	C	C	C
Main camera Resolution	Atleast 13 MP with Autofocus; zoom; flash	C	C	C	C	C	C
Front camera resolution	Atleast 8 MP	C	C	C	C	C	NC
Display Technology	Toughened capacitive touchscreen, at least 16M colors	C	C	C	C	C	C
Display Resolution/Size	2560 x 1600 (WQXGA)/10'	C	C	C	C	C	C
Audio	Enhanced Audio system	C	C	C	C	C	C
	Audio Playing Format: MP3,M4A,AAC,WAV,WMA,FLAC	C	C	C	C	C	C
Video	Video Streaming, Video Player	C	C	C	C	C	C
	Format: MP4,M4V,3GP,WMV,ASF,AVI,MKV	C	C	C	C	C	C
Connectivity	Wi-Fi: 802.11 a/b/g/n/ac 2.4+5GHz;	C	C	C	C	C	C
	Bluetooth: Bluetooth v5.0	C	C	C	C	C	NC
I/O Interface	USB Type: C (3.1)	C	C	C	C	C	C
	Earjack: 3.5mm Stereo	C	C	C	C	C	C
	1 AC power	C	C	C	C	C	C
Location Technology	GPS	C	C	C	C	C	C
Sensors	GPS, Accelerometer ,Gyro Sensor, Geomagnetic Sensor, Hall Sensor ,RGB Light Sensor, Iris Scanner, Proximity Sensor.	C	C	C	C	C	C
Battery	Non-removable Li-Po 7300 mAh batter	C	C	C	C	C	C
Operating System	Android, latest	C	NC	C	C	C	NC
Accessories	Carrying Case; Pen; Smart Keyboard; Quick Start Guide; Power Adapter	C	C	C	C	C	C
	USB Type-C cable	C	C	C	C	C	C
Warranty	One (1)Year	C	C	C	C	C	C
Original detailed and highlighted Brochures MUST be submitted		C	C	C	C	C	C
Spare parts availability locally Give a list of major replacement components,		C	C	C	C	C	C
Shortest possible delivery period of each product		C	C	C	C	C	C
After sales service plan		C	C	C	C	C	C

4.2 OBSERVATIONS

The evaluation committee noted the following during the technical evaluation:

- F4 External memory, operating system is not as per the minimum requirement.
- F14 Main resolution, connectivity and operating system is not as per the minimum requirement
- The committee recommended the use of Distributors authorization

4.3 CONCLUSIONS

F4 and F14 were therefore technically non responsiveness and did not qualify to proceed to the next evaluation stage. On the other hand, F3,F5,F6 and F9 were responsive and therefore proceeded to the financial evaluation'

5. FINANCIAL EVALUATION

The table below shows the financial evaluation compliance results of the firms that were evaluated to this stage.

ASSIGNED SERIAL NO.	AVERAGE TURNOVER OF 5 MILLION AND ABOVE	REFERENCE LETTER FROM THE BANK	BID AMOUNT
F3	c	c	131,619.17
F5	c	c	78,000.00
F6	c	c	130,157.00
F9	c	c	88,740.00

As noted from the table ,all the bidders had a turnover of over Kshs. 5 Million and a reference letter from the bank.

The following table is a summary of financially responsive firms from the lowest to the highest evaluated price.

S/no	Firm name	Bid amount
F5	Specicom Technologies	78,000.00
F3	Shonitel Ltd	131,619.17
F6	Intermass Technologies EA Ltd	130,157.00
F9	MF1 Documents Solution Ltd	88,740.00

RECOMMENDATION

From the foregoing results, M/s Specicom technologies Limited had the lowest evaluated price of sum of **Kshs. 78,000 (Seventy Eight Thousand only)**. The tender evaluation team therefore recommends M/S Specicom Technologies Limited for further consideration in the supply and delivery of Tablet Computer – Type 1 pursuant to Public Procurement and Asset Disposal Act (PPADA), 2015.

NAME	SIGNATURE	DATE
Ms Beldine Omolo
Mr. Masayo Pelela
Ms. Christine Kiboi
Mr. Loyford Murithi
Ms. Mukami Mungania
Ms. Teresia Ong'amo